

Dickson County High School

509 HENSLEE DRIVE
DICKSON, TENNESSEE 37055
PHONE (615) 446-9003
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Transfer/New Student Enrollment/Registration Checklist

Summer Registration Dates: July 25 & 26, 2016

9:00am until 2:00pm

Due to staffing needs, students with an IEP should report on July 26, 2016.

Please Note: A parent or legal guardian must be present at the time of enrollment/registration.

Required Items - must be presented at the time of enrollment/registration:

- _____ Verification of guardian (birth certificate/custody papers)
- _____ Three (3) proofs of residence within your school zone (Verify your current address (utility bill, paycheck stub, driver's license, voter registration, mortgage, deed or letter from the property owner, etc.)
- _____ Copy of student's Withdrawal Form from previous school - required when school is in session. Optional during the summer.
- _____ Tennessee School Immunization Record – If transferring from out of state, take your out of state immunization record to the Dickson County Health Department 301 W. End Avenue (446-2839) to receive TN Immunization Record.
- _____ If a student is enrolling from out of state or registering for the first time in Tennessee public school, current TN physical exam record.

Optional Items - very helpful enrollment items

- _____ Name, Address and Phone/Fax Number for previous school
- _____ Most recent report card or unofficial transcript from previous school
- _____ State issued Birth Certificate (optional - however strongly encouraged to verify the spelling of student's name.
- _____ Social Security card or copy (optional)
- _____ If student received Special Education services at previous school please bring a copy of individual education plan (IEP) from the previous school.
- _____ 504 Plan - If student had a 504 Accommodation Plan at previous school.

Course offering information: <http://dchs.dicksoncountyschools.org>